

Tips Dental Medical Billing

1. Set up must be first or claims will be denied.
2. Obtain a business NPI #
3. Set up an account with CAQH so you can let the medical plans know who you are.
4. Understand that billing both types of plans at one time is not wise. Learn the insurance laws.
5. Do you have a list of insurance rules by your State?
6. Compliance rules for both dental and medical is the most important part of all patient's information, chart notes and billing.
7. Understand that an audit is not only done when an office is not in network or is full fee for service. It can happen to everyone.
8. Learn the ICD-10 Codes for Dentistry.
9. Learn the SOAP format for documentation.
10. Understand how to document the clinical note to use it for a letter of medical necessity.
11. Medical plans may require a letter of medical necessity to pre-approve the treatment being recommended.
12. Learn the correct way to find the cross code for a dental treatment. There is no way to do a one-to-one cross code. Even using a computer system requires training in this category.
13. Using the online tools to pre-verification, pre-authorization, and some of the medical billing you will provide.
14. How to resubmit a claim when needed.
15. Appealing a claim
16. Treatment planning issues are different when dealing with medical. The fees upfront are higher since the deductible is higher. There are explanations to use when a patient is asked for \$3,000.00 down.
17. Assignments of benefits.
18. Advantage Medicare questions
19. Our we are checking for overpayments in our aging. This is a must for all offices.
20. Are you providing several ways for a patient to pay on the financial plans you are using?
21. Learn how to bill dental if certain procedures are not covered by medical.
22. Understanding the rules of a HIPPA Form.
23. Are we charging insurance companies interest past the timeline in your state law?
24. Keeping a spread sheet of medical claims paid by the treatments for a stronger understanding of the extra work.